



NORTH CAROLINA AIR NATIONAL GUARD AGR VACANCY ANNOUNCEMENT



POSITION AND DUTY MOS: Health Services Administration 41A3 PSN #: 0082626034 Fenced Position	RANK/GRADE: NTE MAJ/0-4	<input checked="" type="checkbox"/> NATIONWIDE <input type="checkbox"/> STATEWIDE MEMBERS ONLY <input type="checkbox"/> ON BOARD AGR ONLY	ANNOUNCEMENT #: ANG-AGR 2016-007
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UNIT, LOCATION, POC:**42nd CST , Greenville, NC/ JFHQ-Air, Raleigh, NC****POC: Col Mallette, Stephen****984.664.6181 DSN: 582.9181****OPENS: 12 February 2016 CLOSES: 25 March 2016**

POSITION DESCRIPTION: Acts as a resource for the 42nd Civil Support Team Commander on the medical administrative aspects of a response to a hazardous event. Identifies the requirements for victim transportation including the number and types of vehicles needed. Provides advice on disbursement of casualties, based on location of the needed bed capacity and capabilities of the healthcare facility. Acts as a Subject Matter Expert for the Incident Commander, local healthcare facilities and other DoD response elements on procedures required to control access and prevent further spread of contamination when requested. Provides advice on expansion of current health care facilities to accommodate the number of victims. Recommends relocation of patients from contaminated or destroyed medical care facilities. Advises the 42nd Civil Support Team Commander on the release of medical information to the public. Obtains medical intelligence information and shares with appropriate agencies. Determines the formal reporting of hazard and victim information to the appropriate agencies. Coordinates with civilian and federal healthcare facilities to identify their need for follow-on support. When needed, facilitates follow-on medical support for the Incident Commander. Performs other military duties as required by mission. Serves as the unit safety officer and unit HAZMAT coordinator.

QUALIFICATION REQUIREMENTS: Must meet the physical qualifications outlined in AFI 48-123, as appropriate. Must comply with the military duty eligibility requirements IAW ANGI 36-101. Knowledge is mandatory of: Air Force health services management; hospital administration and practice; contractual and accounting fundamentals; quality management; human resource management; and biometrics. Education. For entry into this specialty, one of the following is mandatory: Education: The following qualifying degrees are acceptable for application into the Medical Service Corps (MSC). Applicants wishing to apply for a MSC commission must have one of the qualifying degrees listed below.

Graduate degrees: Health Administration, Healthcare Administration (or equivalent), Healthcare Management, Health Management and Policy, Health Services Administration (or equivalent), Hospital Administration (or equivalent), Accounting, Business Administration, Business Management, Economics, Finance, Marketing, Statistics, Information Systems Management, or other closely-related equivalent as specified below. Undergraduate degrees: Health Administration, Healthcare Administration (or equivalent), Healthcare Management, Health Management and Policy, Health Services Administration (or equivalent), Hospital Administration (or equivalent), Accounting, Business Administration, Business Management, Economics, Finance, Marketing, Statistics, Information Systems Management, and Health Management/Health Systems Engineering, Operations Research or other closely-related degree as specified below.

Closely-related degrees: Applicants may apply to the board with either a business-related degree appropriate to a healthcare environment or closely related to a healthcare/medical administration degree; however, in order for the degree to qualify, the applicant must have successfully completed 6 of the following 11 courses within that degree: accounting, business management, economics, emergency management, finance, healthcare administration, information management, leadership, marketing, research and analysis, or statistical analysis.

All closely-related degrees are reviewed by the Air National Guard MSC Consultant.

Note: Certificates are non-qualifying and cannot be substituted for a degree.

Graduate Management Admission Test (GMAT)/Graduate Record Examination (GRE): GMAT/GRE scores from an examination taken within the last five years as of 1 Jan 2013 are required for all applicants. The minimum score for GRE, if exam was taken 1 Aug 2011 or after, is 286; if exam was taken before 1 Aug 2011, is 800 (verbal and quantitative). GMAT minimum score is 400. Historically, GRE and GMAT scores of individuals selected for commissioning have been an average of 1073 (291 new) and 553 respectively. The question of why an individual with a master's degree needs these test scores often arises. The selection board evaluates and compares the quality of the applicants' degree to the respective GRE or GMAT score. Note: Applicants will not be eligible to apply, if he/she does not meet the minimum score requirements for the GRE or GMAT. The GRE/GMAT

exam requirement, the minimum score, and currency of exam are not waivable. Grade Point Average (GPA): The desired GPA for the qualifying degree is 3.0 or above. If his/her GPA is below the desired GPA, he/she shall submit more information, e.g. transcripts for additional business courses, previous AFSC/MOSs and skill levels held, resumes for civilian and/or military experience, membership in professional healthcare organizations, certificates, OPRs/EPRs, PME, etc. For award of AFSC 41A3, completion of the basic health services administration course is mandatory. Experience. For award of AFSC 41A3, officers must have at least 12 months experience in one of the MSC core functions, which are prescribed as health facilities, health plan management, medical resources, healthcare information management and information technology, medical logistics, and medical readiness (including aeromedical evacuation), and must have the approval of their unit's senior ranking MSC. To qualify for selection to CST positions, the applicant must: (1) Complete a physical examination IAW NGR 500-3/ANGI 10-2503 paragraph 9-3 before completion of the hiring process. HAZMAT Technician certification requires that each individual on the CST maintains the minimum medical standards noted throughout their duty assignment. (2) Undergo urinalysis drug screen testing upon entry on active duty, and periodic testing while assigned to CST duty. States will ensure that members of the CSTs are included in the testing rotation under the local ADAPC program. (3) Uphold the highest standards of conduct and personal appearance. (4) Ensure that outside employment, associations and off-duty conduct/activities are consistent with federal directives on ethics and with state and federal conflict of interest policies. Commanders must maintain a copy of the written approval for outside employment of AGR members. However, this employment must not impact the unit mission accomplishment or unit readiness. (5) Agree to minimum three-year tour on the CST.

NOTE: Military Grade Inversion: The military structure is preeminent over the full-time structure and military grade inversion within the full-time work force is not permitted. The military grade of the supervisor must equal or exceed the military grade of personnel supervised.

Application Packages must include the following:

- (1) NGB Form 34-1
- (2) A copy of your current (last 12 months) "passing" Physical Training Assessment Sheet. Must have a passing PT Assessment before starting tour.
- (3) Current Report of Individual Person (RIP) (all pages) (Obtain from vMPF)
- (4) Dental Classification: 1 or 2 (Obtain SF 603A from 145 MDG)
- (5) Copy of all College Transcripts (if not already awarded 41A3 AFSC)
- (6) Copy of GRE/GMAT Scores (if not already awarded 41A3 AFSC)
- (7) Must have adjudicated Security Clearance before starting tour.
- (8) Submit as one attachment.

AREA OF CONSIDERATION: Area of consideration for this position is NATIONWIDE. Applications will be accepted from members of the Air Force, Air National Guard, Air Force Reserve or anyone willing to join the North Carolina Air National Guard..

PLEASE READ DISCLAIMER: You, the applicant, are responsible for the completion and turn-in of your application, all contents, and attachments. Incomplete applications will be considered "Not Qualified" because of lack of information. HRO is not responsible for incomplete packets. Applications and associated documents will not be returned nor considered for future vacancy announcements. Do not submit original documents.

EMAIL APPLICATIONS TO: usaf.nc.145-msg.mbx.full-time-job-applications@mail.mil. Applications must be received not later than 1600 hours (EST) on the closing date of the announcement. Applications received after the closing date/time will not be accepted. Applications must not be mailed using government-supplied envelopes or postage.

THE NORTH CAROLINA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

Eligible applicants will be considered without regard to race, sex, religion, national origin, or political affiliation.